**Bridgend Sustainable Food Partnership**

**This document includes:**

* Details of Steering Group Members
* Terms of Reference
* Vision and Charter

**Membership and Steering Group Structure.**

The steering group is made up of individuals that represent different areas of the food system. This includes staff from BCBC covering various departments including partnerships, catering, procurement, climate change and the relevant elected councillors. Additionally, there is representation from Cwm Taf Morgannwg Public Service Board and Healthy Wales / Healthy Weight. The steering group also includes third sector organisations; Baobab Bach a network of pantries and community gardens, Awen Cultural Trust and Valleys 2 Coast Housing Association and growing projects. There are also representatives from BAVO and Bridgend College. The membership of the steering group has been considered to ensure representation across the whole food system to focus on the 6 key areas of the Sustainable Food Places.

**Members:**

* Lauren Saunders (Sustainable Food Coordinator, BCBC)
* Kirsty Williams (Partnerships & CSP, BCBC)
* Cllr Martyn Jones Previously Cllr Neelo Farr (Elected councillor, BCBC)
* Louise Kerton (Catering Manager, BCBC)
* Jo Protheroe (Category Specialist Procurement, BCBC)
* Julie Davies (Recreation & Wellbeing Convenor, Valleys Regional Park)
* Helen Hammond (Cwm Taf Morgannwg Public Service Board)
* Lisa Jones (Regeneration Funding, BCBC)
* Stuart Baldwin (Climate change response manager, BCBC)
* Claire Turbutt (Healthy Weight, Cwm Taf Morgannwg)
* Alison Westwood (Director, Baobab Bach)
* Chris Long (Health, safety & sustainability, Bridgend College)
* Steve Dimmick (Commercial director, Awen Cultural Trust)
* Rachel Lovell (Communities & Commercial Business, Valleys 2 Coat – Grow for Good Project)
* Heidi Bennett (CEO, BAVO)

**Terms of Reference**

The steering group met to decide on the terms of reference through a collaborative workshop. This was the first session hosted by the new Sustainable Food Coordinator. Running this workshop early on was important to establish the vision of the partnership and the governance and structure of meetings.

**Aim and purpose.**

The aim of the Sustainable Food Partnership is to create a sustainable food strategy for Bridgend County Borough. The strategy aims to enable equal opportunities for everyone in Bridgend to have good access to healthy food and to create a local food system that is resilient to food shocks resulting from climate change. The purpose of the food partnership is to have a coordinated collaborative approach to sustainable food. This is done by engaging a diverse steering group, a wide range of stakeholders, involvement with relevant networks that work across the 6 key areas and public engagement. This ensures representation across the county borough to coproduce a strategy for Bridgend.

**Decision making**

The decision making is collaborative.

We aim to be transparent and make decisions based on the consensus.

Our approach is to be fair and to communicate well.

Our decisions will be based on ethics and sustainability.

**Conflict resolution**

We aim to resolve conflicts by partaking in clear discussions.

We will resolve conflicts quickly.

We recognise the importance of having time to reflect when resolving conflicts.

If necessary, then we will use mediation.

It has been identified to form a common language, due the diverse work backgrounds of each member. The use of common language aims to reduce misunderstandings and conflict.

**Appointment of chair**

The Sustainable Food Coordinator for BCBC is appointed chair.

**Meeting arrangements**

Meetings are arranged for the same date each month. We meet online and then in person once per quarter with a hybrid option to ensure it is accessible.

**Mission**

Create a sustainable and healthier Bridgend for all levels of society across the county borough including all towns and valleys. We will engage communities and collaborate cross sector to create a more equal and nourishing food system involving grass roots organisations to influence strategy, taking in account all aspects of the food system from growing, distributing, cooking, educating, influencing demand, the public plate, governance, food businesses and considering food waste.

**Vision**

 The Steering group carried out a Visioning Workshop. The Workshop aimed to create a shared vision across the steering group. From this workshop we established a Food Charter which covers the 6 key areas of Sustainable Food Places covering the whole food system. The Charter will be used as a tool to engage public and for stakeholders to buy into. Creating the charter enabled the steering group to focus on the direction of the partnership and to ensure that work covers the 6 key areas of the sustainable food places.